MCM22 — HUMAN RESOURCES MANAGEMENT

Time : Three hours   Maximum : 75 marks

SECTION A — (5 × 6 = 30 marks)

Answer ALL questions.

1. (a) Explain the features of Human Resources management.

Or

(b) What are the benefits of human resources planning?

2. (a) Explain the utility of job specification and employee specification in selection process.

Or

(b) State the steps in Interview process.

3. (a) What are the steps used in Grievance procedure?

Or

(b) How to formulate a good incentive scheme?

4. (a) List out the objectives of Job evaluation.

Or

(b) Examine the process of performance appraisal system.

5. (a) Explain in detail the various methods of training the employees of an organization.

Or

(b) Explain the executive career development initiatives.

SECTION B — (3 × 15 = 45 marks)

Answer any THREE questions.

6. What are the factors affecting human resources planning?

7. Discuss Maslow' s hierarchy of needs. What are the techniques that are commonly adopted to increase motivation?

8. Explain the organizational factors which influence the role conflict.

9. Describe the modern methods of performance appraisal.

10. What are the various techniques of training? Explain them briefly.